

LETCHMORE

INFANTS' AND NURSERY SCHOOL

Newsletter



Week Commencing 15 September 2025

This week from the Headteachers-

This week, we've held our first welcome meetings for parents, which were really well attended. We're excited to continue welcoming our Reception and Nursery parents and carers over the coming weeks.

We've been having many conversations with parents and carers about how their children are settling into new routines. It's important to remember that changes—whether to routines, adults, or the busier school environment following the summer break—can be challenging for children. Sometimes, children manage their big feelings during the school day, which can then show up as dysregulation or difficulty at home.

Please don't hesitate to get in touch if you feel you need support or strategies to help your child. Also, keep an eye on our school website, where we regularly share helpful resources and information about local and online courses.



Mrs Jo Harding & Mrs Eleanor Williams
Co-Headteachers



Attendance

This weeks overall attendance is:
98.47%

**The winner of this week's attendance
award is Barn owl
with 100%**

Please be aware that we have taken into account
illness and exceptional circumstances.

Thought of the Week



This month's value:

Love and Care

How do we show that we care?

LATEST NEWS



For all the news on this weeks events in school follow the link below to our 'Latest News' page-
[Letchmore Infants' and Nursery School - Latest News](#)

DIARY DATES



To view the latest calendar please follow the link below-
[Letchmore Infants' and Nursery School - Calendar](#)

IMPORTANT INFORMATION

Head Injury Notification

If your child has a minor head injury at school, we have a statutory obligation to let you know. You will receive an email with the time of the incident and some guidance on what to look out for at home.

Please don't be alarmed if you receive this notification—if we had any concerns about your child, we would contact you directly by phone.

At the end of the day, your child's class teacher will also be able to provide you with any further information.

Considerate parking around school

There is increasing concern regarding parking around our school. As you may be aware, considerate parking is essential for the safety of our students, staff and the wider community.

We encourage all parents and guardians to park responsibly and to be mindful of local traffic regulations. It is crucial that we provide a safe environment for our children as they arrive and depart from school. Please refrain from parking on pavements, in front of driveways, on corners or over crossings as this can create hazards that could lead to accidents.

We appreciate your cooperation in making our school a safe place for everyone. Let's work together to promote courteous behaviour in our parking practises.

If you have any immediate concerns you can call 01279 502039 between 9am and 5pm Monday-Friday

Thank you for your understanding.

Administration of Medicines

At Letchmore, we recognise the importance of pupils receiving the care and medication set out in their Individual Healthcare Plans (IHPs). However, medication will only be administered when not doing so would be detrimental to a child's health or school attendance.

If your child requires medication during the school day, please inform the office staff. You will be asked to complete either a long-term or a short-term healthcare plan, depending on your child's needs. All medication will be stored safely in the office and only issued by trained school staff. No medication should be brought into school in children's book bags or given to class teachers.

The school can only accept medication that:

- is in date, clearly labelled, and in its original container,
- includes the prescribing instructions for administration, and
- carries your child's name on the label (if prescribed).

Parents are responsible for collecting any unused or empty medication at the end of the treatment course or at the end of each school term.

Asthma Inhalers

Asthma inhalers can only be administered to children during an asthma attack, not pre-emptively. Where parents request pre-emptive use, they will be advised to seek guidance from their child's asthma nurse.

Timing of Medication

Wherever possible, medication should be administered by parents before or after school.

If a dose must be taken during the school day, we will ensure this causes the least disruption to both pupils and staff.

For example, if antibiotics are prescribed four times a day, we ask that:

- one dose is given before school,
- one dose is provided at lunchtime in school,
- the remaining two doses are given after school and at bedtime.

If your child attends after-school club, parents may consent for school staff to pass the medication to wraparound care for administration.

For full information about our policies regarding 'Supporting Pupils with Medical Conditions' and 'Health and Safety' they can be found on the schools website under key information.

Lunch ordering

If you had already placed a lunch order on Schoolgrid for your child for both the 2nd and 6th October, you will need to go on and select a new meal option based on the special theme lunch day menu's attached.

BURGER DAY
OCT 2ND

**Buns of
Fun with a
Chocolatey
Finish!**



[@hclcatering](#)

www.hcl.co.uk

Menus are subject to change due to supplier stock availability. * Free from the key 14 allergens and plant based/vegan

BURGER DAY
OCT 2ND

MAIN MENU

Chicken Fillet Burger

or

Beef Burger

or

Quorn Pattie Burger (V)

or

Jacket Potato (Free From*)

with Various Toppings

or

Roll with Various Fillings

SERVED WITH

Baked Potato Wedges

Sweetcorn

Coleslaw

DESSERT

Chocolate Sponge
with Chocolate Custard



@hclcatering

www.hcl.co.uk



Harvest Lunch

Discover the flavours of the season and where your food comes from!

6th OF OCT



@hclcatering

www.hcl.co.uk

*Menus are subject to change due to supplier stock availability.

Harvest Lunch

6th OF
OCT

MAIN MENU

Harvest Roast Chicken
or
Vegetable Wellington (v)

both served with

Sage & Onion Stuffing & Gravy (Ve)
or
Plant Sausages & Gravy (Free From*)
or
Topped Jacket Potato
or
Filled Roll

SERVED WITH

Roast Potatoes or Wholemeal Pasta
Broccoli
Roasted Root Vegetables

DESSERT

Apple Streusel Cake & Custard (v)



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CELEBRATION *Corner*



Star of the Week



<p>Hummingbird Will commence shortly</p>	<p>Sparrow Will commence shortly</p>	<p>Woodpeckers Will commence shortly</p>
<p>Starling Will commence shortly</p>	<p>Wren Will commence shortly</p>	<p>Kingfisher Will commence shortly</p>
<p>Goldfinch Amber for really challenging herself and writing extra sentences about the Owl Babies.</p>	<p>Chaffinch Maeve for always sitting beautifully on the carpet!</p>	<p>Greenfinch</p>
<p>Snowy Owl Mabel for reading with lovely fluency, pace and expression.</p>	<p>Tawny Owl Orla, Dominion, Olivia, Louis and Libby for their amazing composing in music.</p>	<p>Barn Owl Sophia for always working hard and showing great enthusiasm.</p>



Good Learning (Growth Mindset)



<p>Goldfinch Kathir for challenging himself to write larger 2 digit numbers. Well done!</p>	<p>Chaffinch Ella for answering lots of questions during carpet time!</p>	<p>Greenfinch</p>
<p>Snowy Owl Harry for his sentence writing this week, including full stop, capital letter and good spelling.</p>	<p>Tawny Owl Laura for working incredibly hard on her writing this week.</p>	<p>Barn Owl Gracie for writing a lovely description of her favourite place on Earth.</p>



Values Champion



Hummingbird Will commence shortly	Sparrow Will commence shortly	Woodpeckers Will commence shortly
Starling Will commence shortly	Wren Will commence shortly	Kingfisher Will commence shortly
Goldfinch Amelia (Love & Care) for looking after our classroom, always tidying up brilliantly.	Chaffinch Audrey (Love & Care) for looking after somebody when they were upset!	Greenfinch
Snowy Owl Adriel for looking after someone who did not have anyone to play with at lunchtime.	Tawny Owl Evie for sitting beautifully on the carpet and being ready to learn.	Barn Owl Nitara for showing love and care when making a beautiful dot picture.



Sports Achievement



Starling Will commence shortly	Wren Will commence shortly	Kingfisher Will commence shortly
Goldfinch Seb for great hopping and skipping, as well as wonderful listening. Well done.	Chaffinch Max for some super P.E this week!	Greenfinch
Snowy Owl Louie for his throwing and catching skills in PE.	Tawny Owl Nellie and Kaylen for excellent team work and ball control.	Barn Owl Harry for excellent control and accuracy with the ball in PE.



Birthdays

Nursery-

Reception-

Maximos 11th September

Year 1-

Year 2-

Sporting Shout Outs & Other Achievements



Daisy and Alba both received their level 8 certificate at Acrobatics. Well done girls!



Arabella passed her level 9 at gymnastics this week

If you have any achievements you would like us to share please email admin@letchmore.herts.sch.uk

CLOTHES BANK

Children's Clothes Bank

→ Saturday 27th September

→ Saturday 25th October

→ Saturday 22nd November

→ Time: 11am - 12:30pm

→ **Venue:** Grace Community Church
Hydean way, Stevenage
SG2 9XJ

→ To collect clothes, please contact
clothesbank@gccstevenage.church
for sorting out referrals



Looking forward to
partnering with you



STEVENAGE



STEVENAGE



www.stevenageswimclub.org.uk

STEVENAGE SWIMMING CLUB ACADEMY

Is your child 4 - 8 years old?

Can they swim 10m front & back?

Discover the joy of swimming in our friendly and supportive club. Dive in and watch your children's confidence grow. Qualified and inspirational teachers will help them reach their potential.

**FRIDAY & SUNDAY
EVENINGS**

CONTACT US FOR INFO

Membership@stevenageswimclub.org.uk

Lucy.coach@stevenageswimclub.org.uk

**30 MINS
SESSION**

